



CITY OF DANIA BEACH FINANCE DEPARTMENT MEMORANDUM

TO: Honorable Mayor, Vice Mayor and Commissioners
FROM: Robert Baldwin, City Manager
BY: Mark Bates, Finance Director
DATE: March 22, 2011
SUBJECT: GFOA Conference

I recommend approval for our City Controller, Frank DiPaolo, C.P.A. to attend the national Government Finance Officers Association (GFOA) Conference being held this May. This annual conference will provide approximately 20 hours of continuing professional education that is necessary to maintain the C.P.A. certification Mr. DiPaolo attained while working with us here in Dania Beach.

The Finance Department's approved FY2011 budget includes funding for this conference training. The following is a summary of the available funding and estimated cost of the conference:

Available 2011 Budget (001-1701-513.40-20): \$7,000

Estimated cost of the conference: \$1,965

Thank you for your consideration of this recommendation for Mr. DiPaolo's participation in this Government Finance Officers training conference.

Name: Frank DiPaolo
Location: San Antonio, TX
Purpose: GFOA Annual Conference

M&IE

IRS Pub 1542 \$66.00 (obtain from Per diem form on City's Intranet)

	5/21/2011*	5/22/2011	5/23/2011	5/24/2011	5/25/2011*	Total Actual
Meal Provided:			Lunch			
Per Diem	\$ 49.50	\$66.00	\$42.90	\$66.00	\$ 49.50	\$ 273.90
Lodging	232.33	232.33	232.33	232.33		929.33
Shuttle	16.00				16.00	32.00
Parking	40.00					40.00
Conf Fees	410.00					410.00
Airfare	280.00					280.00
						\$ 1,965.23

*** Travel day**

per diem reductions

Breakfast (B) 15% \$9.90
Lunch (L) 35% \$23.10
Dinner (D) 50% \$33.00

Table 4. (Effective October 1, 2010 – September 30, 2011) (Continued)

Per Diem Locality				Computing Maximum Rate		
State	Key City ²	County and/or Other Defined Location ^{3,4}	Effective Dates	Maximum Lodging Rate	M&IE Rate	Maximum Per Diem Rate
SC	Myrtle Beach	Horry	1/1 - 3/31	\$ 77	\$51	\$128
			4/1 - 5/31	89	51	140
			6/1 - 8/31	116	51	167
			9/1 - 10/31	80	51	131
			11/1 - 12/31	77	51	128
SD	Hot Springs	Fall River, Custer	1/1 - 5/31	77	46	123
			6/1 - 8/31	101	46	147
			9/1 - 12/31	77	46	123
	Rapid City	Pennington	1/1 - 5/31	77	51	128
			6/1 - 8/31	121	51	172
			9/1 - 12/31	77	51	128
	Sturgis, Spearfish	Meade, Butte, Lawrence	1/1 - 5/31	77	51	128
			6/1 - 8/31	108	51	159
			9/1 - 12/31	77	51	128
TN	Brentwood, Franklin	Williamson	All year	94	56	150
	Chattanooga	Hamilton	All year	88	56	144
	Knoxville	Knox	All year	84	56	140
	Memphis	Shelby	All year	96	61	157
	Nashville	Davidson	All year	110	66	176
	Oak Ridge	Anderson	All year	90	46	136
TX	Arlington, Fort Worth, Grapevine	Tarrant; City limits of Grapevine	All year	138	56	194
	Austin	Travis	All year	104	71	175
	Beaumont	Jefferson	All year	86	51	137
	College Station	Brazos	All year	93	56	149
	Corpus Christi	Nueces	All year	87	51	138
	Dallas	Dallas; City of Dallas	All year	107	71	178
			1/1 - 2/28	84	56	140
			3/1 - 8/31	101	56	157
	9/1 - 12/31	84	56	140		
	Greenville	Hunt	All year	78	51	129
	Houston	Montgomery, Fort Bend, Harris; L.B. Johnson Space Center	All year	109	71	180
	Laredo	Webb	All year	78	56	134
	McAllen	Hidalgo	All year	85	56	141
	Midland	Midland	All year	92	51	143
	Plano	Collin	All year	100	61	161
	Round Rock	Williamson	All year	90	51	141
	San Antonio	Bexar	All year	106	66	172
	South Padre Island	Cameron	1/1 - 5/31	85	56	141
			6/1 - 7/31	107	56	163
			8/1 - 12/31	85	56	141
Waco	McLennan	All year	85	51	136	
UT	Moab	Grand	1/1 - 2/28	77	56	133
			3/1 - 10/31	97	56	153
			11/1 - 12/31	77	56	133



Navigating the New Normal in Government Finance
105th GFOA Annual Conference

Henry B. Gonzalez Convention Center • San Antonio, Texas

May 22 - 25, 2011

Cancellation Policy
March 24, for cancell before this
April 14, 2 postmarke but by Apr refunded, service fee
April 29, 2 postmarke by April 29 less a 50 p
April 30, 2 will be issu

Please remove this registration form, fill it out and fax it to the GFOA, Fax: (312) 977-4806. You can also register online at: www.gfoa.org.

Registration Form

The GFOA is unable to fax confirmations due to the volume

1. Preconference Registration

or type. Register online at www.gfoa.org
is form DO NOT MAIL ORIGINAL. Faxes are
it card payments only. Please affix your mailing
ce any changes to your record in the spaces

MI Last Name

any

Zip/Postal Code Country

REQUIRED)

Number (if available)

Badge

re substituting for an active member.

Member

Zip Number (if available)

2. Guest Registration

ditional guest(s). Please attach additional names if

Last Name

Last Name

der
ild(ren) 12 or under. Please attach additional names if

Last Name

Last Name

3. Conference Registration Fees: Please Check One

Table with 3 columns: Registration Type, Advance Registration (Postmarked and paid by April 12, 2011), Full Registration (Postmarked and paid after April 13, 2011). Rows include Government Member, Private-Sector Member, Nonmember Government, Nonmember Private Sector, Student (Full-time, Unemployed only).

4. Preconference Seminar Registration

Preconference seminar registration and fees are separate from annual conference registration and fees.

Check the seminar(s) of your choice:

- MASTERING THE BUDGET PROCESS
WHY YOUR GOVERNMENT NEEDS AN ENTERPRISE-WIDE APPROACH TO RISK MANAGEMENT
THE BENEFITS OF ASSESSING YOUR ORGANIZATION'S FINANCIAL MANAGEMENT PERFORMANCE
FORECASTING IN UNCERTAIN TIMES
IS A PUBLIC-PRIVATE PARTNERSHIP RIGHT FOR YOUR GOVERNMENT?
WHAT YOUR GOVERNMENT NEEDS TO KNOW ABOUT HEALTH-CARE REFORM

Check rate below: Table with 3 columns: Seminar Type, Member, Nonmember. Rows include Each Full-day Seminar, Each Half-day Seminar.

5. New Member Fees

- Member Type* Please Check One:
Active Government Member
Member Private Sector

*Join the GFOA today and receive \$25 off your conference registration fee with a paid new membership. For new membership fee information and an application, please visit www.gfoa.org or call GFOA at 312-977-9700. All fees payable in U.S. funds except for Canadian governments which may pay membership dues in Canadian funds.

6. Total Fees (All fees in U.S. dollars)

Conference Registration:
Group Discount:**
Preconference Seminar(s):
New member fee: Visit www.gfoa.org or call GFOA at (312) 977-9700 for fee.
Discount for paid new member: (-\$25.00*)

Sub Total:

Texas Fest:
of tickets/adults \$40.00 x _____ =
of tickets/children under 18 \$15.00 x _____ =
of tickets/children under 5, Complimentary x _____ =

Total Fees:

**You will receive a 10 percent discount on your conf three or more people from your jurisdiction are atten ference (registrations must be submitted together). TT apply to preconference seminars.

7. Method of Payment: Please Check

- Payment by Check
Payment by Credit Card, Fax: (312) 977-4806
Amex Discover MasterCard

Name on Card

Card Number Exp

Signature

- Bill Me. (Scan and e-mail it to: conference@
P.O. Number: _____

You must include a purchase order number.
All billed registrations should be mailed to:
GFOA • 203 North LaSalle Street • Suite 2700 • Chicag
GFOA Fax Number (312) 977-4806
GFOA Tax ID Number: 36-2167796

Please remove this registration form, fill
fax it to the GFOA, Fax: (312) 977-4806.
You can also register online at: www.gfoa.org
OR scan the completed form and e-mail it to: confi



Government Finance Officers Associati
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312 977 9700 312 977 4806



GFOA's EXCLUSIVE HOTELS

IMPORTANT NOTE

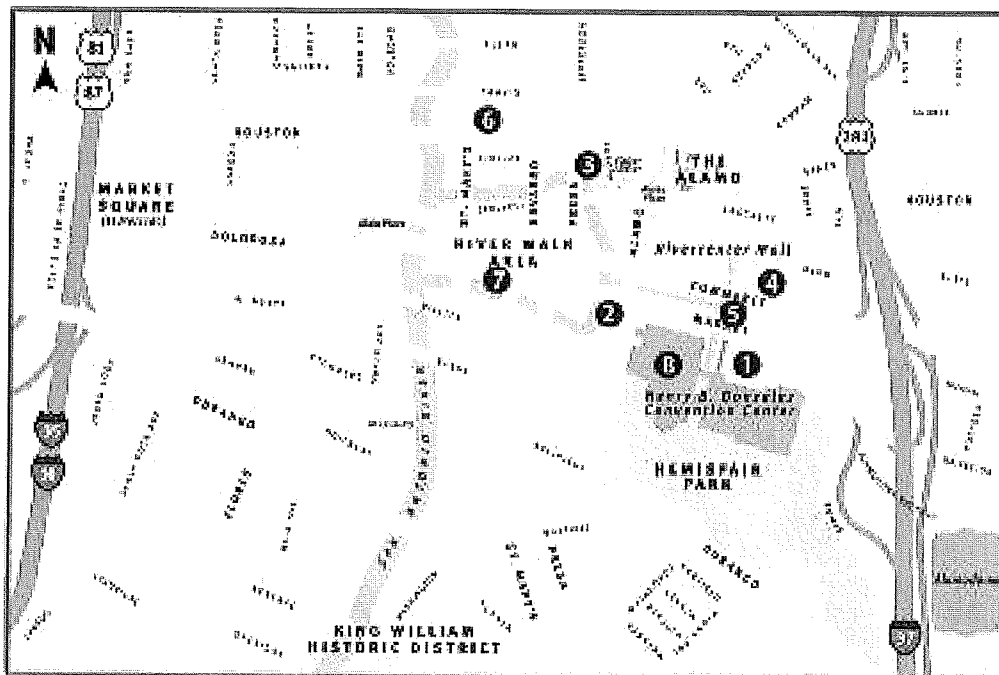
The San Antonio Convention and Visitors Bureau is the official housing bureau for GFOA housing requests. Please visit GFOA's annual conference page at www.gfoa.org and click on the link "conference housing online."

You may also fax or mail the hotel reservation form contained in this brochure to the San Antonio Convention and Visitors Bureau.

Note: you will not be contacted by phone prior to making your housing reservations. Any such phone solicitations are unauthorized and should be ignored.

All of the hotels in the GFOA housing block offer complimentary Internet service.

Hotel	Hotel Code	Address	Single	Double
1. Grand Hyatt San Antonio	GRH	600 East Market	\$199	\$199
2. Hilton Palacio del Rio	HPR	200 South Alamo	\$189	\$189
3. Hyatt Regency San Antonio	HYR	123 Losoya Street	\$189	\$189
4. Marriott Rivercenter	MRC	101 Bowie Street	\$175 [†]	\$175
5. Marriott Riverwalk	SAM	711 East River Walk Street	\$185 [†]	\$185
6. Sheraton Gunter Hotel	GUN	205 East Houston Street	\$139	\$139
7. The Westin Riverwalk	WES	420 West Market	\$169	\$169



[†] Until April 13, 2011, as early bird. Rates then become \$199 single/double for both the Marriott Rivercenter and Marriott Riverwalk.

Where to Stay in San Antonio

Guaranteeing Your Room Reservation

All reservations require a credit card valid through May 2011 or a check guarantee at the time of confirming reservations. Requests received without a valid guarantee will be returned and will not be processed.

CHECK DEPOSITS: If you choose to mail a check deposit, it should be made out to GFOA Housing in the amount of \$200 and mailed to GFOA Housing, 203 S. St. Mary's St., Ste. 200, San Antonio, TX 78205.

Changes and Cancellations

All requests to cancel housing reservations must be received by GFOA Housing on or before March 21, 2011, to avoid a \$50 cancellation fee. Continue to use the GFOA Housing Bureau for all changes / cancellations through April 26, 2011. Beginning April 27, 2011, contact your hotel. All cancellations must be received at least 72 hours prior to arrival or one night's room and tax will be charged by your hotel. Your hotel may assess a fee for departure date changes at check in.

Requests for Suites

Special requests cannot be guaranteed; however, hotels will do their best to honor all requests. Hotels will assign room types upon check-in, based on availability.

Housing Policies

The deadline date for new reservations is April 19, 2011. For best availability and immediate confirmation, make your reservation via the Internet.

Internet: Visit the GFOA Web site at www.gfoa.org

Phone: (210) 207-6734

Fax: (210) 207-6702

Mail: GFOA Housing
203 S. St. Mary's St., Ste. 200
San Antonio, TX 78205

E-mail: Housing@visitsanantonio.com

GFOA Housing will send an acknowledgement of your reservation. Please review all information for accuracy. Acknowledgements will be e-mailed within 12 hours of reservation being processed online. For forms received via fax and mail, acknowledgements will be sent within 10-14 days. If you do not receive your acknowledgement, contact GFOA Housing.

You will not receive an acknowledgement from the hotel.

Please book your reservation by April 19, 2011, to book at the special GFOA rates. After April 19, 2011, room blocks will be released and hotels may charge higher rates. Rates are based on the number of guests and are subject to 16.75 percent occupancy tax (subject to change).

Reserve your room in GFOA's hotel block and you'll have a great opportunity to network with other conference attendees outside the convention center. You'll also have easy access to GFOA's Tuesday night event as shuttles will pick up from all conference hotels.

When you reserve your room in the GFOA hotel block, you'll automatically be eligible for:*

- 5 pairs of tickets to the GFOA's Texas Fest featuring the Lester Meier Rodeo on Tuesday, May 24, 2011 (5 winners)
- Gift certificates to local restaurants (10+ winners)

**Winners will be announced on April 20, 2011. If you already paid for your conference registration, hotel, or the Tuesday night event ticket, your expenses will be reimbursed. One person can only win one prize.*

1 [Start Over](#) 2 [Flights](#) Passengers 4 Summary 5 Payment 6 Ticketing Options 7 Finish

Your Itinerary ?


Carrier	Flight Number	Departing City	Date & Time	Arriving City	Date & Time	Aircraft Type	Cabin Booking Code	Modify Your Selection
AA AMERICAN AIRLINES	2101	FLL Fort Lauderdale	May 21, 2011 01:10 PM	DFW Dallas/ Fort Worth	May 21, 2011 03:15 PM	738	Economy Q	MODIFY
AA AMERICAN AIRLINES	1426	DFW Dallas/ Fort Worth	May 21, 2011 03:55 PM	SAT San Antonio	May 21, 2011 05:00 PM	M80	Economy Q	
AA AMERICAN AIRLINES	1892	SAT San Antonio	May 25, 2011 03:10 PM	DFW Dallas/ Fort Worth	May 25, 2011 04:20 PM	M80	Economy N	MODIFY
AA AMERICAN AIRLINES	1084	DFW Dallas/ Fort Worth	May 25, 2011 06:20 PM	FLL Fort Lauderdale	May 25, 2011 10:00 PM	738	Economy N	

Fare Summary ?

Average Discounted Fare per Person: Departure - 111.59 USD Return - 125.10 USD	
Passenger Type Used in Pricing	Adult
Departure Fare per Person	424.00 USD
<i>Discount Eligible Amount</i>	124.00 USD
Discounted Fare per Person	111.59 USD
Return Fare per Person	439.00 USD
<i>Discount Eligible Amount</i>	139.00 USD
Discounted Fare per Person	125.10 USD
Total Fare per Person	263.00 USD
Total Discounted Fare per Person	236.69 USD
Additional Taxes and Fees per Person *	42.80 USD
Total Price (Total Savings 26.31 USD)	279.49 USD
<ul style="list-style-type: none"> View Fare Rules. Flights not on American Airlines, American Eagle, or AmericanConnection® are on a request basis only. Fares and availability are subject to change. In order to comply with federal security regulations, we may provide government agencies access to data you disclose to us. For more information, view our Privacy Policy. 	
* Foreign taxes based on itinerary or non-U.S. billing address may apply. Additional Fees , such as checked baggage charges, may apply.	

[\[-\]](#)
FEEDBACK

Get \$50 off and earn 40,000 AAdvantage® bonus miles*.
That's more than enough for a domestic round-trip flight award.* [Learn More](#)



Trip Insurance ?

Recommended: Protect Your Trip

Your travel plans are an investment worth protecting. Look for the opportunity to purchase trip insurance on the payment page before finalizing your ticket purchase.



Enter Passenger Details ?

[TSA Privacy Notice](#)

Enter all passenger names as they appear on the passenger's government-issued photo identification. [View Details](#)

Passenger 1 Required to make and hold a reservation Required to purchase a ticket ?

Passenger Details

First Name	Middle Name	Last Name (no suffix)	Passenger Type
<input type="text"/>	<input type="text"/>	<input type="text"/>	Adult (15-64) <input type="button" value="v"/>